

# M.A., Development Administration

## (Master of Arts) Programme Project Report Detailed Syllabus

Non-Semester Pattern from  
2021 Calendar Year



தமிழ்நாடு திறந்தநிலைப் பல்கலைக்கழகம்  
**Tamil Nadu Open University**

[A State Open University established by Government of TamilNadu, Recognized by UGC-DEB,  
Member in Asian Association of Open Universities and Association of Commonwealth Universities]

**School of Politics and Public Administration**

# MASTER OF ARTS (M.A., Development Administration)

## PROGRAMME PROJECT REPORT & DETAILED SYLLABUS

Non-Semester Pattern  
Calendar Year 2021 onwards



**தமிழ்நாடு திறந்தநிலைப் பல்கலைக்கழகம்**  
Tamil Nadu Open University, Chennai

(A state open University Established by Government of Tamilnadu,  
Recognized by UGC & DEB, Member in Asian Association of Open  
Universities & Association of Commonwealth Universities)

### **SCHOOL OF POLITICS AND PUBLIC ADMINISTRATION**

No. 577, Anna Salai, Saidapet, Chennai – 600 015.  
TamilNadu, India.



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**SEPTEMBER 2020**



# Tamil Nadu Open University

[A State Open University established by Government of Tamil Nadu, Recognized by UGC-DEB,  
Member in Asian Association of Open Universities and Association of Commonwealth Universities]

**No- 577, Anna Salai, Saidapet, Chennai -600015, Tamil Nadu, India**

**Prof. K.Parthasarathy**  
Vice-Chancellor

## FOREWORD

My dear Learners, Vanakkam,

I deem it a great privilege to extend a hearty welcome to you to the Post Graduate Programme being offered by the Tamil Nadu Open University (TNOU). I also appreciate your keen interest of know about the curriculum of the Programme, in which you shall gain an enthralling experience, and pleasurable and beneficial learning.

With passing a specific act in the Tamil Nadu Legislative Assembly (TNLA) in 2002, the TNOU came into existence as a State Open University (SOU). It has been offering the socially relevant academic Programmes in diverse disciplines with due approval of the University Grants Commission (UGC) and the Distance Education Bureau (DEB), New Delhi since its inception. This Post Graduate Programme is one among the approved Programmes.

The Board of Studies, a statutory academic body of the University, consisting of the versatile scholars, eminent teachers including both internal and external, well acclaimed industrialists, outstanding alumni, and prospective learners as members, has designed the robust curriculum of this Programme. The curriculum is overhauled to be more suitable to the socio-economic and scientific needs in the modern era based on the emerging trends in the discipline of State and National as well as International level and accordingly, modified to our local context. Moreover, the whole syllabi of this Programme have special focuses on promoting the learners to the modern learning environment.

With a Credit System / Choice Based Credit System (CBCS), this Programme is offered in semester / non-semester pattern. The Self-Learning Materials that are the mainstay of pedagogy in the Open and Distance Learning (ODL) have been developed incorporating both the traditional and the modern learning tools, like web-resources, multi-media contents, text books and reference books with a view to providing ample opportunities for sharpening your knowledge in the discipline.

At this juncture, I wish to place on record my deepest appreciations and congratulations to the Chairperson and the Members of the Board of Studies concerned for having framed the curriculum of high standard. I would also like to acknowledge the Director, the Programme Coordinator and the members of staff of the respective School of Studies for their irrevocable contributions towards designing the curriculum of this Programme.

Last but not least, I register my profuse appreciation to Prof. S. Balasubramanian, the Director (i/c), Curriculum Development Centre (CDC), TNOU, who have compiled this comprehensive Programme Project Report (PPR) that includes the regulations and syllabi of the Programme, and also facilitated the designing in the form of e-book as well as printed book.

I am immensely hopeful that your learning at TNOU shall be stupendous, gratifying, and prosperous. Wish you all success in your future endeavours!

With regards,

Date: 05.10.2020

(K.PARTHASARATHY)



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# TAMIL NADU OPEN UNIVERSITY

School of Politics and Public Administration

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## M.A., DEVELOPMENT ADMINISTRATION

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**Programme's mission and Objectives:** M.A. Development Administration is designed to satisfy the needs of the individuals and students who have interests in various aspects of Development Administration. The students will learn and acquire knowledge in with western and development concepts and principles,, gender issues and development, development theory, globalization and theory, administrative thinkers, and the working of the various public/government machinery. It pays away for orientation for future research prospects.

**Relevance of the Programme with HEI's Mission and Vision:** The Programme M.A. Development Administration is offered to meet current demands of the youth and public. Also, to create awareness on the public service aspects to the society. This Programme aims to creating equity in education by providing opportunity to rural people for whom higher Education in unreachable.

**Nature of prospective target group of Learners:** Master of Arts (Development Administration) is meant for students who have completed a Degree Programme from recognized University. The course has been designed keeping in mind the individuals who are in public service and also the students who are interested in Development Administration and civil services.

**Appropriateness of Programme to be conducted in ODL mode to acquire specific skills and competence:** The Master Degree programme in Development Administration has a lot of scope in the Civil Service Examinations. As outcomes of the programme, students may gain knowledge in the M.A. Development Administration plays a crucial role in enriching the knowledge base of individuals who has interest in development and its related administrative functions. This programme offers career opportunities in the public and private sectors. As outcome programme students may gain knowledge about the improvement and development of Human Resources. Also the students obtained more ideas of public policy analysis, Public service management, globalization and development which will help the students to construct successful administrative and professional life.

## **Instructional Design:**

The Curriculum and the Syllabus for Master of Arts in Development Administration Programme has been designed to provide the recent developments in Political Science, has been included in the enriched M.A, (Development Administration) Syllabus to meet out the present day needs of academic and Research, Institutions and Industries. The course for the degree of Master of Arts in Development Administration shall consist of two years (Two Semester) and the medium of instruction is English.

The Master of Arts in Development Administration Programme is offered through the Learner Support Centres established by TNOU in the affiliated Arts and Science College, where the same Programme is offered through Conventional Mode.

The Faculty Members available at Department of Development Administration, School of Politics of Politics and Public Administration of Tamil Nadu Open University and the faculties approved as Academic Counselors of TNOU at Learner Support Centres will be used for delivering the Master of Arts Degree Programme in Development Administration.

The credits systems suggested as per UGC-ODL Regulations-2020 have been assigned to The Master of Arts in Development Administration Programme. The total number of credit assigned for the Programme is 64. The Self Learning Materials in the form of print, e-content and audio/video materials wherever required has also been developed for the Programme.

## **Procedure for admissions, curriculum transaction and evaluation:**

**Eligibility:** Eligibility for an Admission to the Master of Arts in Development Administration is any Bachelor Degree from reorganized University (10+2,+3 pattern) The Programme Fee is Rs.7,600- for two years, and Registration and other Charges. The admission are carried out by Tamil Nadu Open University and through its Regional Centres located within the State of Tamil Nadu. The Theory Counselling and the Practical Counselling will be conducted through the Learners Support Centres of Tamil Nadu Open University. The evaluation will be carried by Tamil Nadu Open University consists of Continuous Internal Assessment through Assignment and External Assessment through Term End Examination.

**Financial Assistance:** SC/ST Scholarship available as per the norms of the State Government of Tamil Nadu. Complete Admission fee waiver for the Physically challenged/ differently abled persons.

**Policy of Programme delivery:** The Academic Calendar for the Programme will be available for the learners to track down the chronological events/ happenings. The Counselling schedule will be uploaded in the TNOU website and the same will be intimated to the students through SMS.

**Evaluation System:** Examination to Master Degree Programme in Development Administration is designed to maintain quality of standard. Theory will be conducted by the University in the identified Examination Centres. For the Assignment students may be permitted to write with the help of books/materials for each Course, which will be evaluated by the Evaluators appointed by the University.

**Assignment :** 30 Marks – Through Continuous Internal Assessment (CIA)

**Theory Examinations:** Students shall normally be allowed to appear for Theory Examination after completing the Assignments. The Term End Examination shall carry of marks and the Question Paper has Two Sections : A and B for the Duration of 3 Hours.



## Question Pattern for Theory Examinations:

Max. Marks: 70

Time: 3 hours

**Course : M.a.development Administration**

**Course Code: MADA**

**Time: 3 Hours**

**Maximum Marks : 70**

### **PART - A (5X5 = 25 marks)**

Answer any five questions out of Eight questions in  
300 words All questions carry equal marks

1. From Block- I
2. From Block - II
3. From Block- III
4. From Block- IV
5. From Block–V
6. From any Block
7. From any Block
8. From any Block

### **PART - B (3 X 15= 45 marks)**

Answer any Three questions out of Five questions in  
1000 words All Questions Carry Equal Marks

1. From Block- I
2. From Block - II
3. From Block- III
4. From Block- IV
5. From Block–V

### **Passing Minimum:**

For Theory Examination: The candidates shall be declared to have passed the examination if the candidate secures not less than 32 marks in the University examination in each theory paper and overall 50 percent in both Term End Examination and Continuous Internal Assment (Assignment) taken together.

**Classification of Successful Candidate:** Candidates who pass all the Courses and who secure 60 per cent and above in the aggregate of marks will be placed in the First Class. Those securing 50 per cent and above but below 60 per cent in the aggregate will be placed in the Second Class.

### Requirement of laboratory and Library Resources:

The Programme will be offered through the Learner Support Centre (LSC) maintained by Tamil Nadu Open University. The LSC's have the required infrastructural facilities to conduct the Counselling for the students who wish clear their doubts and also they are having well equipped laboratory facilities relevant to the Master Degree Programme in Development Administration.

A well-equipped Library is available in the University Headquarters with about 24,000 books and lot of research journals. The Learners Support Centre through which the Degree Programme is to be offered is also equipped with a full-fledged library having books and journals related Political Science.

### Cost estimate of the Programme and the provisions:

	Details	Amount in Rs.
1	Programme development and launching cost (Expenditure)	12,23,300
2	Programme Fee charged for 2 years per student (Income)	7,600
3	Examination Fee charged for 2 years (Income) per student	1500
4	Examination expenses per student for 2 years per student (Expenditure)	3,600

**Quality Assurance Mechanism & Expected Programme Outcome:** The Quality of the Master Degree Programme in Development Administration is maintained by adopting the curriculum suggested by the UGC and TamilNadu State Council for Higher Education. As per UGC guidelines the core courses, elective courses, subject specific elective courses, skill enhancement courses are included in the Programme.

The curriculum of Master of Arts Degree Programme in Development Administration was Approved by the Board of Studies held on 19.06.2020. As a part of Quality assurance the curriculum for the Programme will be updated once in three years. Necessary steps will be taken to obtain feedback from the students and the Academic Counsellors who are part of the Programme for effective delivery of the Programme.

After Completion of the Master of Arts Degree Programme in Development Administration . The Learners will acquire Knowledge about the improvement and development of Human Resources. Also the students obtained more ideas of public policy analysis, Public service management, globalization. which will help the students in competitive examinations.

**School of Politics and Public Administration**  
**M.A., DEVELOPMENT ADMINISTRATION**  
**For Calendar Year 2021 onwards**  
**Programme Structure for**  
**M.A., Development Administration**

Course Code	Course Title	Credits	Spot Assignment	Theory TEE	Total Marks
<b>First year</b>					
MADA 11	Introduction to Development Administration	6	30	70	100
MADA 12	Development: Concepts and Principles	6	30	70	100
MADA 13	Indian Administration	8	30	70	100
MADA 14	Administrative Thinkers	6	30	70	100
MADA 15	Gender issues and Development	6	30	70	100
<b>Total</b>		<b>32</b>	<b>150</b>	<b>350</b>	<b>500</b>
<b>Second year</b>					
MADA 21	Development Theory	6	30	70	100
MADA 22	Public Policy Analysis	6	30	70	100
MADA 23	Public Service Management	6	30	70	100
MADA 24	Globalisation and Development	6	30	70	100
MADA 25	Administration of Non- Governmental Organisations	8	30	70	100
<b>Total</b>		<b>32</b>	<b>150</b>	<b>350</b>	<b>500</b>

\*Continuous Internal Assessment (CIA)

\*\* Term End Examination (TEE)



**TAMIL NADU OPEN UNIVERSITY**  
**SCHOOL OF POLITICS AND PUBLIC ADMINISTRATION**  
**CHENNAI – 15**

**M .A. DEVELOPMENT ADMINISTRATION**  
**I YEAR - NON-SEMESTER (DISTANCE MODE)**

<b>COURSE TITLE</b>	<b>INTRODUCTION TO DEVELOPMENT ADMINISTRATION</b>
<b>COURSE CODE</b>	<b>MADA – 11</b>
<b>COURSE CREDIT</b>	6

**COURSE OBJECTIVES**

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While studying the **Introduction to Development Administration**, the student shall be able:

- Define the basic concepts of Meaning, Nature, Scope of Development Administration
- Describe the ideas of Political, Economic, Cultural, Administrative and Social. and Development Administration
- Discuss about the Decentralization of Powers in India, State Planning and District administration and Field Agencies
- Analyse the Reforming Administrative System, Autonomy and Accountability of Administration and Corruption in Administration.

**COURSE OUTCOMES**

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After completion of the Course, the student will be able:

- Explain the basic concepts of Meaning, Nature, Scope of Development Administration
- Understanding the ideas of context of Development Administration and Political, Economic, Cultural, Administrative and Social.
- Explain the Decentralization of Powers in India, State Planning and District administration and Field Agencies
- Analyze the Reforming Administrative System, Autonomy and Accountability of Administration and Corruption in Administration

## BLOCK I

- UNIT-1** Nature, Scope of Development Administration and Administration of Development
- Unit-2** Understanding development and administrative machinery of development
- Unit-3** Approaches to development administration

## BLOCK II

- Unit-4** Context of Development Administration
- Unit-5** Development Administration in the International context
- Unit-6** Political, Economic, Cultural, Administrative and Social of development administration

## BLOCK III

- Unit-7** Bureaucracy and Development Administration
- Unit-8** Development Planning and Training for Development
- Unit-9** Citizen and Administration

## BLOCK IV

- Unit-10** Decentralization of Powers in India
- Unit-11** State . District Planning
- Unit-12** District administration, Development Programmes in India
- Unit-13** Integrated Urban Development
- Unit-14** Social Welfare
- Unit-15** Environmental Protection

## BLOCK V

- Unit-16** Reforming Administrative System: Autonomy and Accountability of Administration
- Unit-17** Changing Administrative Culture – Corruption in Administration – Committees
- unit-18** Commissions on Administrative Reforms in India
- Unit-19** Initiative for Good Governance
- Unit-20** E-Governance and administrative reforms

## **Books for Reference**

1. Riggs, F.W., *Frontiers of Development Administration*, Durham: Duke University Press, 1970.
2. Chatterjee, S.K., *Development Administration*, Delhi: Sultan Chand, 1990.
3. Sapru, R.K., *Development Administration*, New Delhi: Sterling Publications, 2002.
4. Hari Mohan Mathur, *Administering Development in Third World: Constraints and Choices*, New Delhi: Sage Publications, 1986.
5. Chatterjee, S.K., *Development Administration with Special Reference to India*, New Delhi: Surjeet Publications, 1981.



**M .A. DEVELOPMENT ADMINISTRATION**  
**I YEAR - NON-SEMESTER (DISTANCE MODE)**

<b>COURSE TITLE</b>	<b>DEVELOPMENT: CONCEPTS AND PRINCIPLES</b>
<b>COURSE CODE</b>	<b>MADA – 12</b>
<b>COURSE CREDIT</b>	<b>6</b>

**COURSE OBJECTIVES**

While studying the **Development: Concepts and principles** the student shall be able:

- To explain the definition, state and approaches to development Administration
- To define the concepts of welfare economics, development economics and neo-liberalism.
- To study the Gender concepts and women in development
- To find about the objectives, goals and principles of Sustainable development

**COURSE OUTCOMES**

After completion of the Course, the student will be able:

- Describe the definition, state approaches to development, market approaches to development Explain the meaning definition concepts of welfare economics, development economics and neo-liberalism.
- Analyze the Gender in development process gender related terms and concepts women in development
- Awareness about the objectives, goals and principles of Sustainable development

**BLOCK I - INTRODUCTION:**

**Unit-1** Development, definition , state approaches to development

**Unit-2** market approaches to development, people cantered development, right bases development

**Unit-3** Development Issues and alternate development paradigm

## BLOCK II - ECONOMIC DEVELOPMENT

- Unit-4** Economic development , meaning, definition, and concepts of welfare economics
- Unit-5** development economics
- Unit-6** Neo-Liberalism

## BLOCK III - HUMAN DEVELOPMENT:

- Unit-7** Human Development, meaning ,definition ,concept
- Unit-8** human development indicators, capability approach

## BLOCK IV - GENDER – DEVELOPMENT:

- Unit-9** Gender in development process, gender ,related terms and concepts
- Unit-10** women in development (WID), women and development (WAD)
- Unit-11** gender in development (GID), gender and development (GAD)
- Unit-12** empowerment approaches

## BLOCK V - SUSTAINABLE DEVELOPMENT:

- Unit-13** Sustainable development
- Unit-14** objectives, goals
- Unit-15** principles and sustainable development.

### Books for Reference

1. Sakiko Fukuda-Parr, Shivakumar, A.K., (eds), Reading in Human Development, New Delhi: Oxford University Press, 2003.
2. Amartyasen, Development as Freedom, New Delhi: Oxford University Press, 2000.
3. The World Bank, Engendering Development, Washinton D.C: The World Bank, 2001.
4. The World Bank, Sustainable Development in a Dynamic World, World Development Report – 2003 Washington D.C: The World Bank, 2003.
5. Jan NederneenPieterse, Development Theory: Deconstruc tion/ Reconstruction, New Delhi: Vistaar Publication, 2002.
6. UNDP, Human Development Report, 1990, Oxford, OUP, 1990.
7. UNDP, Human Development Report, 1995, Oxford, OUP, 1995.





**M .A. DEVELOPMENT ADMINISTRATION**  
**I YEAR - NON-SEMESTER (DISTANCE MODE)**

<b>COURSE TITLE</b>	<b>INDIAN ADMINISTRATION</b>
<b>COURSE CODE</b>	<b>MADA – 13</b>
<b>COURSE CREDIT</b>	<b>8</b>

**COURSE OBJECTIVES**

While studying the **Indian Administration**, the student shall be able:

- To explain the evolution of Indian Administration
- To Familiarity with the constitutional framework on which Indian Administration.
- to study about the Understanding the in-built control mechanisms over constitutional bodies in particular and administration in general.
- to discuss the the constitutional provisions and dynamics of union -state relationships

**COURSE OUTCOMES**

After completion of the Course, the student will be able

- Understanding with the constitutional framework on which Indian Administration.
- Grasping the role of Union Executive
- Analyses the in-built control mechanisms over constitutional bodies in particular and administration in general
- Delineating the constitutional provisions and dynamics of union -state relationships
- Awareness about the institutions and mechanism in force for citizen state interface

**BLOCK I - INTRODUCTION**

**Unit-1** Evolution of Indian Administration

**Unit-2** Constitutional Frame Work of Indian Administration

**Unit-3** Federalism in India – Parliamentary Democracy

## **BLOCK II - CENTRAL ADMINISTRATIVE STRUCTURE:**

- Unit-4** Political Executive at the Union Level
- Unit-5** President
- Unit-6** Prime Minister with Council of Ministers
- Unit-7** Central Administration and Central Secretariat

## **BLOCK-III-PLANNING COMMISSION**

- Unit-8** Role of Planning Commission
- Unit-9** Finance Commission and National Development Council
- Unit-10** Constitutional Authorities Upsc, Commissions for SC and ST, Election Commission
- Unit-11** Attorney General – Comptroller Auditor General of India.

## **BLOCK IV - STATE ADMINISTRATION IN INDIA:**

- UNIT-12** State Administration : Governor,
- UNIT-13** Chief Minister, Council of Ministers
- UNIT-14** State Secretariat
- UNIT-15** District Administration and Local Administration

## **BLOCK V - ISSUES IN INDIA ADMINISTRATION:**

- Unit-16** Relationship between Minister and Secretaries
- Unit-17** Union – State Relations
- Unit-18** Corruption
- Unit-19** Impact of Information Technology in India Administration
- Unit-20** Globalization and India Administration.

### **Books for Reference**

1. Maheswari, S.R., Indian Administration, New Delhi: Orient Longman Limited, 1984.
2. Padma Ramachandran (Ed), Issues in the Indian Public Administration, New Delhi: Oxford University Press, 1986.
3. Hoshier Singh, Indian Administration, New Delhi: Sterling Publications, 2000.
4. Hoshier Singh, and Mohinder Singh, Public Administration in India, New Delhi: Sterling Publications, 1989.
5. Ramesh, K., Arora and Rajini Goyal, Indian Public Administration – Institutions and Issues, New Delhi: Visavaprakashan for New Age International (P) Ltd, 2001.



**M .A. DEVELOPMENT ADMINISTRATION**  
**I YEAR - NON-SEMESTER (DISTANCE MODE)**

<b>COURSE TITLE</b>	<b>ADMINISTRATIVE THINKERS</b>
<b>COURSE CODE</b>	<b>MADA – 14</b>
<b>COURSE CREDIT</b>	<b>6</b>

**COURSE OBJECTIVES**

While studying the **Administrative Thinkers**, the student shall be able:

- To explain the concept of administrative thought.
- To describe the dichotomy of politics and public administration.
- To study the contribution of various administrative thinkers
- To discuss about the Human Development thoughts of Mahabub-ul-Haq,, Amartya Sen,

**COURSE OUTCOMES**

After completion of the Course, the student will be able:

While Studying the **Administrative Thinkers** the Student will be able

- Know about the concept of administrative thought.
- Understanding the dichotomy of politics and public administration.
- Analyse the contribution of various administrative thinkers
- To awareness about the Human Development thoughts of Mahabub- ul- Haq,, Amartya Sen,

**BLOCK I - CLASSICAL SCHOOL**

**Unit-1** Woodrow Wilson

**Unit-2** Henry Fayol

**Unit-3** F.W Taylor

**Unit-4** Maxweber

## **BLOCK II - HUMAN RELATIONS SCHOOL:**

**Unit-5** Elton Mayo

**Unit-6** Herbert A. Simon

**Unit-7** Chester. I.Barnard

## **BLOCK III - HUMAN RESOURCE SCHOOL:**

**Unit-8** Abraham Maslow

**Unit-9** Fredrick Herzberg

**Unit-10** Dauglas McGregor

## **BLOCK IV - DEVELOPMENT SCHOOL**

**Unit-11** Fred. W. Riggs

**Unit-12** Edward Wiedner

**Unit-13** Donald. C. Stone

**Unit-14** YezhelDror

## **BLOCK V - HUMAN DEVELOPMENT SCHOOL**

**Unit-15** Mahabub-ul-Haq

**Unit-16** Amartyasen

**Unit-17** Martha Nussbaum

### **Books for Reference**

1. Ravindra Prasad, D.V.S., and SatyaNarayana, P., Administrative Thinkers, New Delhi, Sterling Publishers, 1989.
2. Singh, R.N., Management Thought and Thinkers, New Delhi: Sultanchand, 1977.
3. Riggs, F.W., Frontier of Development Administration, Durham: Duke University, 1970.
4. Sakiko Fukuda Parr and Shivakumar, A.K., (Eds), Readings in Human Development, New Delhi: Oxford University Press, 2003.
5. Marth, C., Nussbaum, Human Capabilities: Women, Culture and Development, Oxford: Oxford University Press, 1996.



**M .A. DEVELOPMENT ADMINISTRATION**  
**I YEAR - NON-SEMESTER (DISTANCE MODE)**

<b>COURSE TITLE</b>	<b>GENDER ISSUES AND DEVELOPMENT</b>
<b>COURSE CODE</b>	<b>MADA – 15</b>
<b>COURSE CREDIT</b>	<b>6</b>

**COURSE OBJECTIVES**

While studying the **Gender Issues and Development** the student shall be able:

- To explain the introduction meaning definition and theories of feminism definition.
- To fine the concepts of Social, Economic, Political and Religious of women development
- To describe about the Meaning definition and various approaches for women empowerment.
- To discuss about Women’s rights in Indian Constitution, Gender in Indian Planning and Commissions for Women’s Development

**COURSE OUTCOMES**

After completion of the Course, the student will be able:

- Understanding the theories of feminism definition.
- Analyses the concepts of Social, Economic, Political and Religious of women development
- Examine about the Meaning definition and various approaches for women empowerment.
- Awareness about Women’s rights in Indian Constitution, and Commissions for Women’s Development

**BLOCK I - INTRODUCTION**

**Unit-1** Feminism , Meaning , definition of feminism

**Unit-2** Theories of Feminism

**Unit-3** Gender justice in Ancient India

## BLOCK II - GENDER ISSUES,

**Unit-4** Women's oppression , values and structures

**Unit-5** meaning and liberation process Social, Economic, Political, Religious context

**Unit-6** Globalisation and women

## BLOCK III - WOMEN'S MOVEMENT

**Unit-7** A Global Perspective

**Unit-8** Women's Movement in India since 20<sup>th</sup> century

**Unit-9** Contribution of Social Reformers.

## BLOCK IV - WOMEN'S DEVELOPMENT

**Unit-10** Meaning and Definition – Women's Development in Educational, Social, Economic, Political and Administrative spheres

**Unit-11** Gandhiji and Women, Women's rights in Indian Constitution

**Unit-12** Gender in Indian Planning – Commissions for Women's Development

## BLOCK – V WOMEN – EMPOWERMENT

**Unit-13** Meaning and definition , Nature and Needs , various approaches for empowerment

**Unit-14** Role of Panchayati Raj in the Political Empowerment of Women

**Unit-15** Women in Central, State and Local levels

**Unit-16** An overview of the role of women in development

## BOOKS FOR REFERENCE

1. Sushamma Sahay, Women and Empowerment: Approaches and Strategies, New Delhi: Discovery Publishing House, 1998.
2. Ram Ahuja, Rights of Women: A Feminist Perspective, New Delhi: Rawat Publications, 1992.
3. Kamala Bhasin, Understanding Gender, New Delhi: Kali for Women, 2000.
4. Kamala Bhasin, What is Patriarchy, New Delhi: Kali for Women, 2000.
5. Chris Beasley, What is Feminism? An introduction to Feminist Theory, London: Sage Publications, 1999.



**M .A. DEVELOPMENT ADMINISTRATION**  
**II YEAR – NON-SEMESTER (DISTANCE MODE)**

<b>COURSE TITLE</b>	<b>DEVELOPMENT THEORY</b>
<b>COURSE CODE</b>	<b>MADA – 21</b>
<b>COURSE CREDIT</b>	<b>6</b>

**COURSE OBJECTIVES**

While studying the **Development theory** the student shall be able:

- To explain the introduction meaning definition and theories of feminism definition.
- To study the concepts of Social, Economic, Political and Religious of women development
- To find about the Meaning definition and various approaches for women empowerment.
- To discuss about Women's rights in Indian Constitution and Women's Development

**COURSE OUTCOMES**

After completion of the Course, the student will be able:

- Define the introduction meaning definition and theories of feminism definition.
- Understanding the concepts of Social, Economic, Political and Religious of women development
- Describe about the Meaning definition and various approaches for women empowerment.
- Awareness about Women's rights in Indian Constitution, Gender in Indian Planning and Commissions for Women's Development

**BLOCK I**

**Unit-1** Trends in Development Theory

**Unit-2** Status of Development Theory

## BLOCK II

- Unit-3** Dilemmas of Development Discourse, Evolutionism to Development
- Unit-4** Crisis of Developmentalism
- Unit-5** Bipolarity to Polycentrism – Deconstruction of the West

## BLOCK III

- Unit-6** Alternative Development – Alternative Development Paradigm
- Unit-7** Paradigm Politics
- Unit-8** Mainstream Development

## BLOCK IV

- Unit-9** Equity and Social Development
- Unit-10** Social Development – Redistribution with Growth
- Unit-11** Human Development
- Unit-12** Welfare Status and Social Capital

## BLOCK V

- Unit-13** Futures of Development – Futures of Development Thinking
- Unit-14** Development and Complexity
- Unit-15** Complexity Politics

### Books for Reference

1. Jan Nederveen Pieterse, Development Theory: Deconstructions/ Reconstructions, New Delhi: Vistaar Publications, 2002.
2. Addo, H., (et.all), Development as Social Transformation, London: Hodder and Stoughton, 1985.
3. Ake, C., Social Science as Imperialism: The Theory of Political Development, Ibadan: University of Ibadan Press, 1979.
4. Apffel-Marglin, F., and Marglin, S., (Eds), Decologizing Knowledge: From Development to Dialogue, Oxford: Clarendon Press, 1996.
5. Appadurai, A (Ed.), The Social Life of Things, Cambridge: Cambridge University Press, 1986.
6. Apter, D.E., Rethinking Development: Modernization, Dependency and Postmodern Politics, London: Sage, 1987.
7. Booth, D., (Ed.), Rethinking Social Development, Harlow: Longman, 1994.
8. Brohman, J., Popular Development: Rethinking and Theory and Practice of Development, Oxford: Blackwell, 1996.





**M .A. DEVELOPMENT ADMINISTRATION**  
**II YEAR – NON-SEMESTER (DISTANCE MODE)**

<b>COURSE TITLE</b>	<b>PUBLIC POLICY ANALYSIS</b>
<b>COURSE CODE</b>	<b>MADA – 22</b>
<b>COURSE CREDIT</b>	<b>6</b>

**COURSE OBJECTIVES**

While studying the **Public Policy Analysis** the student shall be able:

- To Explain the meaning, nature and scope of public policy analysis.
- To Describe the process of policy formulation, implementation and analyses.
- To study the e-governance and good governance , rural and urban development policy.
- To discuss about Criteria for Evaluation, Forms of Policy, Techniques and Problems in Policy Evaluation.

**COURSE OUTCOMES**

After completion of the Course, the student will be able:

While Studying the **Administrative Thinkers** the Student will be able

- Know the meaning, nature and scope of public policy analysis.
- Understanding the process of policy formulation, implementation and analyses.
- Analysis the e-governance and good governance, rural and urban development policy.
- Evaluative the Criteria for Evaluation, Forms of Policy, Techniques and Problems in Policy Evaluation.

**BLOCK I**

**Unit-1** Meaning, Nature, Scope and Importance of Public Policy Analysis.

**Unit-2** Policy Analysis: Meaning and Issues of Policy Analysis

**Unit-3** Stages in Policy Analysis. New Economic Policy

**Unit-4** Liberalization

**Unit-5** Privatization

**Unit-6** Globalization

## BLOCK II

**Unit-7** Models and System's Policy Analysis - Institutional Approach to Policy Analysis – Rational Policy Making Model

**Unit-8** Simon's Bounded Rationality

**Unit-9** Lindblom's Incremental Approach

## BLOCK III - POLICY FORMULATION

**Unit-10** Forces in Policy Making – Citizens, Media, Pressure groups and Political Parties

**Unit-11** Official Policy Makers – Legislature, Executive, Bureaucracy and Judiciary

**Unit-12** Policy Making in India: Planning commission

**Unit-13** National Development Council

**Unit-14** Non-Governmental Organisations

## BLOCK IV

**Unit-15 Policy Implementation:** Elements in Implementation, ii) Implementers and Implementation Techniques

**Unit-16** Bureaucracy and other Administrative Organisations, Legislative bodies, Judicial bodies, Community Groups, Influence of Political structures

**Unit-17 Approaches to Policy Implementation** – Top – down Model, Bottom – Up Model, Policy Action Model, Managerial Approaches, inter-Organisational interaction approach, synthesis of bottom – up and top – down implementation approaches

**Unit-18 Policy Evaluation** – Functions of Evaluation, Criteria for Evaluation, Forms of Policy Evaluation, Techniques and Problems in Policy Evaluation.

## BLOCK V

**Unit-19** Environment Policy

**Unit-20** Education Policy

**Unit-21** Health Policy.

## BLOCK VI

**Unit-22** E-Governance and Good Governance

**Unit-23** Rural Development Policy

**Unit-24** Urban Development Policy

### Books for Reference

1. Sapru, R.K., Public Policy – Art and Craft of Policy Analysis, Phi learning Pvt. Ltd., 2009.
2. Frank fischer, Gerald. J. Miller, Mara. S. Sidney, Handbook of Public Policy Analysis, C.R.C Press, New York, 2006.
3. Parson, D.W., Public Policy : An introduction to the theory and practice of policy analysis, Edward Elgar Publishing, 2010.



**TAMIL NADU OPEN UNIVERSITY**  
**SCHOOL OF POLITICS AND PUBLIC ADMINISTRATION**  
**CHENNAI – 15**

**M .A. DEVELOPMENT ADMINISTRATION**  
**II YEAR – NON-SEMESTER (DISTANCE MODE)**

<b>COURSE TITLE</b>	<b>PUBLIC SERVICE MANAGEMENT</b>
<b>COURSE CODE</b>	<b>MADA – 23</b>
<b>COURSE CREDIT</b>	<b>6</b>

**COURSE OBJECTIVES**

While studying the **Public Service Management** the student shall be able:

- To explain the Marget Thatcher’s contribution and Public Choice theory.
- To study about the Public expenditure , Globalization, Privatization and Public Services.
- To Describe about Goals of Public Service Management and the Entrepreneurial Government.
- To discuss about the Information and Communication Technologies and Governance, Issues of Public service management.

**COURSE OUTCOMES**

After completion of the Course, the student will be able:

- Understanding the Marget Thatcher’s contribution and Public Choice theory.
- Analyses about the Public expenditure, Globalization, Privatization.
- Examine the Goals of Public Service Management
- Awareness about the ICT and Governance, Issues of Public service management.

**BLOCK I**

**Unit-1** Meaning, Definition and Scope of Public Service Management

**Unit-2** Shift from Public Administration to Public Service Management  
Marget Thatcher’s contribution

**Unit-3** Public Choice theory

## BLOCK II

- Unit-4** Neo-Liberal perspective – De-regulation
- Unit-5** cuts in Public expenditure
- Unit-6** Globalisation, Privatization Public Services

## BLOCK III

- Unit-7** Basic Assumption of Public Service Management
- Unit-8** Responsiveness – flexibility – innovation

## BLOCK IV

- Unit-9** Goals of Public Service Management - Reduce the Role of the State
- Unit-10** change in inputs – Focus on output
- Unit-11** Entrepreneurial Government

## BLOCK V

- Unit-12** E-Governance and Information
- Unit-13** Communication Technologies (ICTs)
- Unit-14** Governance
- Unit-15** Issues of Public service management

### Books for Reference

1. David Osborne and Gaebler, Reinventing Government, London: Addison- Wesley Publications, 1992.
2. Pollitt, C., Managerialism and the Public Services: The Anglo-American Experience, Oxford: Basil Blascwell, 1990.
3. Richard Boyle, Towards a New Public Service, Dublin: Institute of Public Administration, 1995.
4. Janos Bertok, Trust in Government: Ethics Measures in OECD Countries, OECD, 2000.
5. David Harvey, A Brief History of Neoliberalism, Oxford: Oxford University Press, 2005.
6. Brian, D., Loader (ed), The Governance of Cyberspace – Politics, Technology and Global Restructuring, Routledge Publications, 1997



**TAMIL NADU OPEN UNIVERSITY**  
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**CHENNAI – 15**

**M .A. DEVELOPMENT ADMINISTRATION**  
**II YEAR – NON-SEMESTER (DISTANCE MODE)**

<b>COURSE TITLE</b>	<b>GLOBALISATION AND DEVELOPMENT</b>
<b>COURSE CODE</b>	<b>MADA – 24</b>
<b>COURSE CREDIT</b>	<b>6</b>

**COURSE OBJECTIVES**

While studying the **Globalisation and Development** the student shall be able:

- To study the basic concepts of meaning, nature, scope of development administration
- To describe the ideas of political, economic, cultural, administrative and social. and development administration
- To discuss about the decentralization of powers in India, state planning and district administration and field agencies
- To analyse thereforming administrative system, autonomy and accountability of administration and corruption in administration

**COURSE OUTCOMES**

After completion of the Course, the student will be able: While studying the **Introduction to Development Administration**, the student shall be able:

- Understanding the basic concepts of Meaning, Nature, Scope of Development Administration
- Analyses the ideas of Political, Economic, Cultural, Administrative and Social and Development Administration
- Examine theDecentralization of Powers in India, State. District administration and Field Agencies
- Analyse the Autonomy and Accountability of Administration and Corruption in Administration

## **BLOCK I - THEORETICAL FOUNDATIONS:**

- Unit-1** Basic assumptions and key concepts: Role of liberty, Freedom and market
- Unit-2** development of Economy, Technology
- Unit-3** Human life, Privatization, Liberalization, Market economy and global development

## **BLOCK II - INSTITUTIONAL ARRANGEMENTS**

- Unit-4** GATT
- Unit-5** WTO, IMF
- Unit-6** World Bank
- Unit-7** Trade related intellectual property rights
- Unit-8** Nature and role of multinationals

## **BLOCK III - DEVELOPMENT IN THE CONTEXT OF GLOBALIZATION DEVELOPMENT**

- Unit-9** definition, scope and multi dimensions. Development beyond economic growth and limits to economic growth
- Unit-10** Sustainability and equity approach to development. Human, Social and Ecological dimensions of development
- Unit-11** Freedom and capability as strategies of development. Place for marginalized and disadvantages in development

## **BLOCK IV - NATION STATE AND GLOBALIZATION:**

- Unit-12** National Sovereignty and Democratic choice over Development priorities and strategies
- Unit-13** Impact on class structure and Social dynamics
- Unit-14** Ecological capital and economic growth

## **BLOCK V - PEOPLE AND SELF GOVERNANCE**

- Unit-15** Right for Self governance and governance of local resources
- Unit-16** livelihood security and livelihood opportunities. Impact on culture
- Unit-17** values and social capital .Building local governance and alliances

## Books for Reference

1. Bagavathi Jagadish, Indefence of Globalization, New Delhi: Oxford University Press, 2004.
2. Stiglitz, E., Joseph, Globalisation and its discountents, New Delhi: Penguin books 2004.
3. Kay Jhon, The Truth about Markets Why Some Countries are Rich and others Remain Poor, New Delhi: Penguin books, 2004.
4. Wolt Martil, Why Globalisation Works, New Delhi: Yale University, 2004.
5. Capra Frrtijoe, Uncommon Wisdom, New Delhi: Banthom books 2001.
6. Rifkin, Jerry, Entrophy, New Delhi: Banthom Books 2002.
7. Stiglitz, E., Joseph, Making Globalization work, New Delhi: Allen Lane, an im print of Penguin Books, 2006.





**M.A. DEVELOPMENT ADMINISTRATION**  
**II YEAR - NON-SEMESTER (DISTANCE MODE)**

<b>COURSE TITLE</b>	<b>ADMINISTRATION OF NON- GOVERNMENTAL ORGANISATIONS</b>
<b>COURSE CODE</b>	<b>MADA – 25</b>
<b>COURSE CREDIT</b>	<b>6</b>

**COURSE OBJECTIVES**

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While studying the **Administration of Non-Governmental Organisations**, the student shall be able:

- To study the Nature Scope and Importance of Non-Governmental Organizations.
- To find the Role of Voluntary Organizations in Social Welfare and NGOs in Community Development
- To discuss about the Registration, Components of Bylaws of Non - governmental Organizations
- To describe Role and Need sfor reforms in NGOs.

**COURSE OUTCOMES**

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After completion of the Course, the student will be able:

- Understanding the Nature Scope and Importance of Non Governmental Organizations.
- Analyse the Role of Voluntary Organizations in Social Welfare and NGOs in Community Development
- Examine the Registration, Components of Bylaws of Non- governmental Organizations.
- To assess the Management of NGO's, Personnel Management in Non-Government Organizations.

## BLOCK I

- Unit-1** Concept, Nature – Scope and Importance of NGO
- Unit-2** Evolution of Voluntary Action in India
- Unit-3** Pre-Independence Period, Post-Independence Period

## BLOCK II

- Unit-4** Role of Voluntary Organizations in Social Welfare
- Unit-5** NGOs in Community Development
- Unit-6** Different Areas of Involvement by NGOs

## BLOCK III

- Unit-7** Non governmental Organizations: Registration
- Unit-8** Components of Bylaws
- Unit-9** Structure of NGO's
- Unit-10** Foreign Aid to Voluntary Organizations
- Unit-11** Role of Voluntary organization in Foreign Countries

## BLOCK IV

- Unit-12** Management of NGO's – Personnel Management in NGO
- Unit-13** Financial and Administrative Autonomy of NGOs
- Unit-14** Relationship between Government and Voluntary Organizations
- Unit-15** Role of Home Ministry, Ministry of Social Welfare of Government of India

## BLOCK V

- Unit-16** Challenges, issues and problems of NGO's
- Unit-17** Challenges of NGO's in Globalised Economy
- Unit-18** Role and Need for reforms in NGOs

## Books for Reference

1. Petter Wittels, The influence of Non Governmental Organization in the UN System, David Dames Memorial Institute of International Studies, London, The Broerings Institute, Washington D.C. 1996.
2. Alnoor&Ebrahim N.G.Os & Organizational Change – Discourse, Reporting and Learning, Cambridge University Press, England, 2003.
3. Martin Ira Glasner, The United Nations at work, Westport, Connecticut, London, 1998.
4. Julie Fischer, Non Governments, NGOs & the political development of the third world, Kumarian Press, West Hartford, 1998.
5. Sarah E Mendelson& John K., Glenn, (Ed), The Power and limites of NGOs – A Critical look at building democracy in Eastern Europe and Eurasia, Co lumbia University Press, New York, 2002.